



Registered Charity No. 1109902

MASKS Conflict of Interest Policy

This policy was reviewed in

March 2025

This policy is to be reviewed by

March 2026



Introduction

This policy sets out the principles for Conflict of Interest within MASKS. It is relevant to all within the charity and is endorsed by the Trustees. It will be reviewed annually to ensure that it remains appropriate to the charity and its volunteers needs.

As Committee Members and Trustees of MASKS we understand it is our duty to make decisions that are in the best interests of the charity. We know that where any of us hold a personal or other interest, this will stop us from achieving this duty and acting in the best interest of our charity.

Applicability

This applies to every elected member of the MASKS committee.

Our charity takes the following steps to identify and deal with any conflicts of interest:

- We make all new committee members aware of this policy
- We ask all committee members to declare any conflict of interest
 - 1) When they are appointed
 - 2) At the beginning of each meeting
 - 3) Whenever a committee member becomes aware of a possible conflict of interest
- Any committee member with an identified conflict of interest is asked to withdraw from any discussion of and/or vote on that issue.
- Where conflicts of interest arise, we will detail in the minutes of the meeting how this has been addressed
- The charity will work to make sure there is a good mix of parents and staff across the school involved within the charity and PTA. This will stop any one of the schools or part of the schools being overly represented.
- Where decisions made may favour one particular aspect of the school over others, we will ensure we have consulted with our members and over time will ensure that all aspects of the school will benefit equally.



This policy will be reviewed annually by the Trustees

Date of Next Review

To be reviewed March 2026